

**Board of Trustees, Museum Division  
St. Mary's County Department of Recreation and Parks**

**Meeting Minutes**

**September 12, 2005**

Recreation and Parks Conference Room

**Members Present**

George Kennett  
Steve Dunlap  
Tom Tudor  
Lewiee Aldridge  
Helen Dorsey

Rose Davis  
Millie Huseman  
Shirley Leyland  
Herb Walling  
James Banagan

**Members Absent**

Greg Callaway

**Advisors Present**

Phil Rollins, Director, Recreation, Parks, and Community Services  
Debra Pence, Director, Museum Division

**Call to Order**

President Shirley Leyland called the meeting to order at 8:10 a.m. and led the Pledge of Allegiance followed by a moment of silent reflection.

**Approval of Minutes**

Minutes of the July 11, 2005 meeting and the agenda for this meeting were presented at the meeting. Rose Davis moved for approval of the minutes from the July 11, 2005 meeting, second by Millie Huseman. The board approved the minutes by voice vote.

**President Leyland** welcomed the three new board members and presented them with their official nametags. The new members are Lewiee Aldridge, James Banagan, and Tom Tudor.

**Old Business**

Debra Pence provided a report of activities for July and August. She added that the staff was planning 2006 activities and that the basic calendar would remain

the same. Director Pence provides her monthly update electronically to the board members and is available to expand on the data.

### **New Business**

Debra Pence discussed the preservation product used on the Lighthouse and the keeper's quarters. Huge sheets of the product are peeling off and exposing the brick. She is working with the vendor, the manufacturer of the product, the county services department, and the state historical society to remedy the situation.

Ms. Pence provided the board with a briefing on the financial and physical scope of the Museum Division Operations.

The Museum Division staff is preparing their inputs to the county FY 2007 and Friends 2007 budgets. Debra will keep us informed during the process. The county FY is July 1 to June 30 and the Friends operate on the calendar year.

Mr. Rollins reported that he and his staff are working with the architecture firm that developed the PPLHMP master plan. They are working on parking, traffic flow between campuses, and landscaping for the park

The St Clement's Island 100 is submitting a State Bond Request for \$300,000 for building the lighthouse on St. Clement's Island. Mr. Rollins brought their request to the board for support as the request moves through the county commissioners. Millie Huseman made a motion to support the SCI 100, second by Helen Dorsey. The motion passed with a unanimous voice vote. President Leyland will prepare a letter to the commissioners. She will leave it at the Recreation and Parks office so each board member can sign it.

### **Upcoming Events**

The agenda contains the schedule for upcoming events. An additional coming event is the Maryland Lighthouse Challenge on 17 and 18 September. Millie Huseman provided additional information on the Blessing of the Fleet.

### **Next Meeting Date/Location**

The table below is the meeting schedule for calendar year 2005.

<b>2005 DATES</b>	<b>MEETING TIME</b>	<b>MEETING PLACE</b>
January 10	08:00	SCIM
March 14	08:00	Room 14 Governmental Center
May 9	08:00	Recreation & Parks Conference Room
July 11	08:00	Recreation & Parks Conference Room
September 12	08:00	Recreation & Parks Conference Room
November 14	08:00	PPLHMP

**Adjournment:**

With no further business, George Kennett moved to adjourn, second by James Banagan. We adjourned at 9:30 A.M.

Respectfully submitted,

/Signature on file./

Steve Dunlap, Secretary